



1200 E. Southern Ave.
Tempe, Arizona 85282
Phone 480.966.5022
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Michael Jordan
Administrator

INITIAL TEACHER APPLICATION

Your interest in **Grace Community Christian School** is appreciated. We invite you to fill out this initial application and return it to our school office. If an opening occurs for which it appears you may qualify, we will request that you have your placement file forwarded to our office. We may also contact your references. If we have continued interest in your candidacy, we will send you some follow up questions and arrange for a personal interview.

We realize that the key to a successful Christian School is the staff. We are grateful for those who are professionally qualified, who really love children, and who, by the pattern of their lives, are Christian role models. Luke 6:40.

We look forward to receiving your initial application. Thank you for your interest in the ministry of our school. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

APPLICANT'S NAME AND ADDRESS

Full Name: _____

Application Date: ____/____/____

Date Available: ____/____/____

Present Address: _____

Phone(s): Daytime _____

Evenings _____

Birthday: Month _____ **Day** _____

Cell _____

Social Security Number _____

E-Mail: _____

Best time to call you? _____ **How long have you lived at the above address?** _____ years

Additional addresses where you have resided at any time during the past two years:

Grace Community Christian School Statement of Faith

“THE APOSTLES CREED”

“I believe in God the Father Almighty, Maker of heaven and earth. I believe in Jesus Christ, His only begotten Son, our Lord, who was conceived by the Holy Spirit, born of the Virgin Mary, suffered under Pontius Pilate, was crucified, dead and buried. He descended into hades. The third day He rose again from the dead. He ascended into heaven, and sitteth at the right hand of God the Father Almighty. From thence He shall come to judge the quick and the dead. I believe in the Holy Spirit, the holy Christian Church, the communion of saints, the forgiveness of sins, the resurrection of the body, and the life everlasting. Amen”

DOCTRINAL STATEMENT

1. We believe the Bible to be the inspired, only infallible, authoritative word of God (2 Timothy 3:15-17; 1 Peter 1:23-25; Hebrews 4:12; John 20:31).
2. We believe that there is one God, eternally existent in three persons: Father, Son and Holy Spirit (Matthew 28:19; 3:16, 17; Luke 1:35; 1 John 5:7; 2 Corinthians 13:14).
3. We believe in the Deity of our Lord Jesus Christ (John 1:1, 2; 10:30; 14:9), in His virgin birth (Matthew 1:23), in His sinless life (Hebrews 4:15), in His miracles (John 2:11; Luke 1:1-4), in His atoning death through His shed blood (Romans 3:23-26; 1 Corinthians 15:3; Colossians 1:14; 1 John 1:7; Hebrews 10), in His bodily resurrection (Matthew 28:6; Romans 1:4; 1 Corinthians 15:4), in His ascension to the right hand of the Father (Luke 24:50,51; Acts 1:9-11; Ephesians 1:20; Colossians 3:1; Hebrews 4:14; 8:1), and in His future personal return in power and glory (Acts 1:11; Titus 2:13).
4. We believe that through the personal acceptance of Jesus Christ by faith a person becomes a Christian (John 1:12; Revelation 3:20) and his relationship with God is restored. The acceptance of Christ assures us that:
 - (A) Christ comes into our life (Revelation 3:20)
 - (B) Our sins are forgiven (Colossians 1:14)
 - (C) We become a child of God (John 1:12)
 - (D) A new life with Christ begins (2 Corinthians 5:17; John 10:10b)
 - (E) We are assured of heaven (John 11:25, 26; 17:3)
5. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a life pleasing to God (1 Corinthians 6:19; Galatians 5:22-23; Ephesians 5:18).
6. We believe in the resurrection of both the Christian and the non-Christian; the Christian to everlasting life; the non-Christian to everlasting loss (John 5:24-29; 1 Corinthians 15:20-28; Revelation 20:11-15).
7. We believe in the spiritual unity of believers in the Lord Jesus Christ (Ephesians 4:4).

Please carefully read our Statement of Faith and indicate below your degree of support.

_____ I fully support the Statement as written without mental reservations.

Signature

_____ I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Signature

POSITION DESIRED

Please indicate 1, 2, 3 choice in the parenthesis. To the right please indicate the grade or subject in order of preference

- () Kindergarten
- () Elementary _____
- () Junior High _____

Full time _____ Part time _____ Substitute _____

How did you learn about the position for which you are applying?

Special Abilities

Please list activities or sports that you are capable of and would be willing to direct, sponsor, advise, or coach (indicate grade or ability levels).

Future Plans

What would you like to be doing five years from now?

CHRISTIAN BACKGROUND

In your own handwriting on separate paper briefly give your Christian testimony.

Church Service

Denominational preference? _____

What is your local church affiliation? _____

Are you presently a member in good standing? _____ Years? _____

In what church activities are you involved and with what degree of regularity?

What other types of Christian service have you done since becoming a Christian?

What is your attitude toward working with those of other races and other denominational beliefs?

Are you capable of teaching a Bible class? _____

To what extent should a Christian school teacher become involved in Sunday and other weekday ministries of the sponsoring church or the church of which you are a member?

Devotional Life

Describe your routine of personal Bible study and prayer.

What books have you read recently which have helped you spiritually?

PROFESSIONAL QUALIFICATIONS

Please attach photocopies of all your college transcripts. Should you be offered a position, official copies of your college transcripts will be required to be submitted for inclusion in your personnel file.

Formal Degree

What degree or degrees do you hold?

Degree	Date Received	Issuing Institution
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Your Major(s)

Your Minor(s)

Cumulative grade point average BA _____ Graduate work _____

Total college credit hours **after** date of Bachelor's degree _____

Teaching Experience

Sequentially list your teaching experience starting with the most recent.

School Name

Grades or Subjects

Dates

To what degree are you familiar with various Christian or secular curriculums (i.e., ACE, ABeka, Bob Jones, Saxon math, Open Court Reading, etc.)?

Curriculum preferences? _____

List any other educational advantages you have had, including opportunities for travel.

List any books or articles you have read recently that have helped you to grow professionally.

Teaching Credentials

Do you have an ACSI Teaching Certificate? _____

What level? _____ Remains valid for _____ years

Do you have a state teaching certificate? _____ State? _____

What kind? _____ Remains valid for _____ years

Endorsement(s)

List semester hours in endorsement area(s)

If you do not hold a certificate, what requirements do you lack?

• ***Please attach photocopies of any certificates held.***

Christian Preparation

Have you had any courses in the Christian Philosophy of Education? _____

If so, where and when? _____

If not, would you be willing to take such a course by correspondence or otherwise? _____

- **Attach a typed copy of your personal Christian Philosophy of Education.**

Have you had other courses giving specific training for Christian day schools? _____

If yes, please give details: _____

List any conferences or seminars that you have led or participated in.

Describe how teacher evaluation has been helpful to you.

PERSONAL PHILOSOPHY

On separate paper please label and succinctly answer in one or two paragraphs each of these questions:

- A. Why do you wish to teach in a Christian school?
- B. What are the main characteristics that distinguish a Christian school from a public school?
- C. What do you consider to be the proper classroom atmosphere for learning?
- D. What is your philosophy of discipline? What is your attitude toward physical punishment?
- E. What areas do you feel are your strengths? Weaknesses?
- F. What do you believe about the origin of the earth and mankind?
- G. Please summarize any additional information that you would like to present regarding your candidacy for this position.

EMPLOYMENT HISTORY

Please start with your current or most recent employer and work backwards for the past ten years. If necessary, you may make copies of this page or, following the same format, use the reverse side.

1. Employer _____
Position _____ Dates of Employment _____
Address _____
Supervisor's Name and Phone Number _____
Reason for leaving _____

2. Employer _____
Position _____ Dates of Employment _____
Address _____
Supervisor's Name and Phone Number _____
Reason for leaving _____

3. Employer _____
Position _____ Dates of Employment _____
Address _____
Supervisor's Name and Phone Number _____
Reason for leaving _____

4. Employer _____
Position _____ Dates of Employment _____
Address _____
Supervisor's Name and Phone Number _____
Reason for leaving _____

5. Employer _____
Position _____ Dates of Employment _____
Address _____
Supervisor's Name and Phone Number _____
Reason for leaving _____

Have you ever worked under a different name for any of the employers you have listed? _____

If so, what was the name or names? _____

Have you already signed a contract for next year with any another institution? Yes _____ No _____

PERSONAL REFERENCES

You will need to sign the **Authorization to Release Reference Information** form that is attached and return it with this application. *Do not list family members or relatives for references.*

Please give three references that are qualified to speak of your spiritual experience and Christian service.

List your current pastor first

Name	Complete Address	Phone	Position
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Please give three references that are qualified to speak of your professional training and experience.

List your current or most recent principal or supervisor first

Name	Complete Address	Phone	School Position
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Grace Community Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize Grace Community Christian School to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release Grace Community Christian School, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to Grace Community Christian School.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize Grace Community Christian School to conduct a criminal records check.

I understand that this is only an application for employment and that no employment contract is being offered at this time. I certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date

AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have made application for a position as _____ with **Grace Community Christian School**. I have authorized the school to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release **Grace Community Christian School**, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to **Grace Community Christian School**.

I certify that I have carefully read and do understand the above statements.

Applicant's Name (Print)

Applicant's Signature

Applicant's Social Security Number

Date